



BEST PRACTICE WHEN SYNCING WITH SUPERVALU

ACTION	OUTCOME
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Getting Started

When getting started with 1SYNC it is necessary that the Trading Partner Data Sheet be completed.	The Trading Partner Data Sheet is available on the SUPERVALU 1SYNC landing page. It will provide critical information to set your company up to start data synchronization.
Familiarize yourself with SUPERVALU's GLN list on the SUPERVALU 1SYNC Landing Page.	Each GLN is associated to a given Distribution Center (DC). The DCs are aligned to SUPERVALU regions. Many DC's are listed in both our GM/HBC hierarchy as well as our regular regional hierarchy. Only suppliers with GM/HBC products should publish to the GM/HBC hierarchy. Publish all items to all the corresponding GLNs within each region you are doing business. This will ensure accurate synchronization.
During the initial testing with SUPERVALU publish test items to "Production".	This will allow SUPERVALU to accept these items and review them under test mode.
Always indicate your initial proposed publication date.	This will allow for SUPERVALU to accept your data sync efficiently and accurately.

Synchronizing Data

Know your definitions: Review, , Modify, Correction, Delete, New and Initial Load. For definitions see "FAQ&A" link on SUPERVALU landing page.	Knowing your definitions will makes for a clear communication between vendor and SUPERVALU.
Always indicate total number of items published when initially syncing.	This allows SUPERVALU to have a better understanding of the number of items coming in for each vendor.
Make sure all item descriptions are clear and precise.	This will allow SUPERVALU to categorize items accurately.
For "New Item" publications, SUPERVALU requires the "Short Description".	Suppliers should not include brand name or size in this field as these are separate mandatory fields. This ensures that the item will be created correctly in our system.
Limit the number of SUPERVALU GLNs you publish to per day when publishing or refreshing a large number of items (more than 200).	Ensures that SUPERVALU's manage data more effectively and in a timely manner.
Measure your product appropriately and follow GS1 Product Measurement Rules.	Accurate data is critical throughout the supply chain. This will create efficiencies for inbound and outbound transportation, warehousing, purchase order generation, invoicing and many other areas.



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Please indicate the type of publication: "Initial Load" or "New Item".	"Initial Load" is used to synchronize existing items that SUPERVALU already carries. "New Item" publications will generate new codes in the SUPERVALU system.
Transmit all available GDSN attributes, not just the mandatory attributes.	SUPERVALU's system accepts all attributes and will determine which fields we will update in our systems. All retailers in the GDSN are responsible for taking this same approach and applying the fields that are integrating.
Do not push unsolicited data to SUPERVALU.	We need to have your GLN set up in our system prior to your publication. We also want to be aware of your intent so we can verify that the transmission was received and processed properly.
Review the mandatory attributes for GDSN	You will not be able to publish without errors in the GDSN if all required fields are not completed.
Review the validations for GDSN and any retailer data validations	GDSN Data Pools will reject your publications if GDSN validations are not followed.
Educate your organization on GTIN Allocation Rules. These can be found at the following link: http://www.gs1.org/gtinrules	Here you will find useful information on package measurement rules and product change impact and rules. We expect you to strictly follow the rules regarding assigning new GTINs if the Net Content changes or if the physical dimensions change by more than is allowed. Violation of these rules can lead to SUPERVALU retailers being fined by government agencies and creates problems throughout the supply chain.